

**TEMPLE TERRACE**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**BUILDING DIVISION**



**Florida Building Code Fifth Edition (2014)**

PROPERTY OWNER INFORMATION	CONTRACTOR INFORMATION
NAME:	COMPANY NAME:
MAILING ADDRESS:	QUALIFIER / LICENSE HOLDER NAME:
TELEPHONE #:	STATE LICENSE #:
APPLICANT NAME:	TELEPHONE #:

ADDRESS OF PROPOSED WORK:

RESIDENTIAL       COMMERCIAL

APPROVED BY:       CITY ARBORIST       LICENSED ARBORIST

WORK PROPOSED:  TREE REMOVAL # TREE(S) \_\_\_\_\_

ESTIMATED COST OF WORK: \$ \_\_\_\_\_

**CONDITIONS OF APPROVAL**

- THE **FREE ANNUAL PICK UP** FROM THE CITY IS **NOT** APPLICABLE FOR THIS PERMIT
- **THE CITY WILL PICK UP THE TREE DEBRIS FOR A FEE OF \$71.61 PER EVERY 15 MINUTES**
- TREES MUST BE INSPECTED AND APPROVED TO BE REMOVED/TRIMMED BY CITY ARBORIST OR LICENSED ARBORIST
- PUBLIC WORKS IS THE DEPARTMENT TO SCHEDULE THE DEBRIS PICK UP WITH 813-506-6570
- CONTRACTOR/HOMEOWNER IS RESPONSIBLE FOR MAKING ARRANGEMENTS FOR THE DEBRIS PICK UP
- ALL MATERIALS SHALL BE REMOVED AND THE SITE RETURNED TO ORIGINAL CONDITION PRIOR TO FINAL INSPECTION DATE

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APPLICANT INITIALS:

PERMIT #: \_\_\_\_\_ ZONING: \_\_\_\_\_ APPLICATION DATE: \_\_\_\_\_

BUILDING \_\_\_\_\_ DATE \_\_\_\_\_  
 \_\_\_\_\_ DATE \_\_\_\_\_  
 \_\_\_\_\_ DATE \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

INSPECTIONS REQUIRED: TREE FINAL

**TREE REMOVAL/TRIMMING PERMIT APPLICATION**

PERMIT #: \_\_\_\_\_

**PERMIT APPLICATION (Chapter 713.135(6) Florida Statutes)**

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, FIRE ALARM SYSTEMS, FIRE SPRINKLER SYSTEMS etc.

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APPLICANT INITIALS:

**NOTICE OF COMMENCEMENT (Chapter 713.135(1)(d) & 713.135(1)(a) Florida Statutes)**

For any direct contract valued greater than \$2,500 (\$7,500 to repair or replace an existing heating or cooling system) a recorded NOTICE OF COMMENCEMENT is required prior to the first inspection.

“WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.”

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APPLICANT INITIALS:

**HOMEOWNER’S PROTECTION GUIDE (Chapter 713.135(1)(c) Florida Statutes)**

Each applicant must promise in good faith to provide to the owner of the real property upon which improvements are to be constructed a printed statement stating that the right, title, and interest of the person who has contracted for the improvement may be subject to attachment under the Construction Lien Law.

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APPLICANT INITIALS:

**NOTICE OF DEED RESTRICTIONS**

This permit may be subject to “deed” restrictions which may be more restrictive than the City regulations. The applicant assumes responsibility for compliance with applicable deed restrictions.

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APPLICANT INITIALS:

**WORK COMMENCING BEFORE PERMIT ISSUANCE (CHAPTER 8-28 (f) (2) City Code)**

In the event that any work for which a permit is required is commenced or is in process prior to the issuance of a permit by the building department, the building official may impose a penalty fee. The fee for work commenced without a permit shall be assessed per discipline (building, electrical, mechanical, plumbing, etc.) according to the most recently adopted Permit Fee Schedule.

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APPLICANT INITIALS:

**ADDITIONAL PERMITS REQUIRED (Florida Building Code 105.3.3)**

“NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.”

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APPLICANT INITIALS:

**CONDITIONS OF THE PERMIT (Florida Building Code 105.4.1)**

A permit issued shall be construed to be a license to proceed with the work and not as authority to violate, cancel, alter or set aside any of the provisions of technical codes, nor shall issuance of a permit prevent the building official from thereafter requiring a correction of errors in plans, construction or violations of this code.

.....  
APPLICANT INITIALS:

**UNDER PENALTY OF PERJURY, I DECLARE THAT ALL THE INFORMATION CONTAINED IN THIS BUILDING PERMIT APPLICATION IS TRUE AND CORRECT AND THAT ALL WORK WILL BE DONE IN COMPLIANCE WITH FLORIDA BUILDING CODE FIFTH EDITION (2014) AND ALL OTHER APPLICABLE LAWS REGULATING CONSTRUCTION, ZONING AND LAND DEVELOPMENT WHETHER OR NOT SHOWN OR INDICATED IN PLANS AND SPECIFICATIONS OF THIS PERMIT.**

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

ADDRESS OF PROPOSED WORK:

# City of Temple Terrace Tree Removal Information

Contract Dana Carver, City Arborist at 813-506-6620 or [dcarver@templeterrace.com](mailto:dcarver@templeterrace.com) for scheduling first tree inspection

- 1) The FREE ANNUAL PICK UP from the city is **NOT** applicable for tree removal permits for trees 12" DBH or greater.
- 2) The City will remove the tree debris for a fee. The fee used for the pickup is \$71.61 for every 15 minutes it takes to remove the tree debris.
- 3) The charges for pick up from the City will be placed on the monthly utility bill.
- 4) Contractor/Homeowner is responsible for making arrangements for the debris pickup
- 5) Arrangements for pick up if the City is to pick up needs to be made through our City's Public Works department, the number is 813-506-6570.
- 6) Trees 12" DBH or greater must be inspected and approved to be removed or trimmed by our City's Arborist or Licensed Arborist.
- 7) All Materials shall be removed and the site returned to original condition prior to final inspection date.
- 8) All palm trees with the exception of Queen Palm (invasive) are protected if they have a clear trunk (CT) of 4.5' as measured from the ground to the 3<sup>rd</sup> palm leaf attachment
- 9) Standing dead trees on a single family residential properties that have a 12" DBH or greater require a permit for removal.
- 10) Licensed Arborist must obtain the tree removal packet and complete prior to have the tree removed.
- 11) Permits are required for all trees 12" DBH or greater.
- 12) Invasive trees as listed in the City Code are exempt from the DBH requirement.
- 13) Tree debris needs to be removed within 3 business days to avoid any additional fines or fees
- 14) Permits are valid for 6 months from the day the permit has been issued

\*DBH- Diameter at breast height (4'6")

\*NOTE: The Temple Terrace Tree Ordinances differ from the City of Tampa and Hillsborough County Ordinances.



**TEMPLE TERRACE**

*Amazing City. Since 1925.*

Community Development Department

11250 NORTH 56TH STREET • P.O. BOX 16930 • TEMPLE TERRACE, FLORIDA 33687  
PHONE 813.506.6470 • FAX 813.506.6471 • [www.templeterrace.com](http://www.templeterrace.com)